**TIPS FOR TOP DOWN APPROACH IN CREATING WBS**

1. Function/Department
2. Category
3. Geographic location
4. Phase

**Example 1: Function/Department**

Project: Hospital Management System

Supposed the hospital has different departments and each department uses different functionalities in the software system. Departments involved are:

* Reception department
* Medical Department
* Diagnosis Department
* Finance Department

**Example 2: Category**

**Example 3: Geographic location**

**Example 4: Phase**